

M. Trew and Associates
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Job Title: Accounting Clerk

Salary: To \$40K

Our client is a privately held Canadian advertising agency. Reporting to the Director of Finance, the candidate will be responsible for accounts payable, accounts receivable, bank reconciliations, payroll and assisting with financial statements. The successful candidate will have a minimum of two years accounting experience some of which must be for an ad agency or related company. The client is willing to train on payroll.

To be considered for this position, please e-mail your resume to margaret@mtrew.com.